

Project Proposal
on
Development of Hill Child Home



Submitted by:

Hill Child Home

Tungkhyang Para, P. O. Bandarban,
Bandarban Hill District, Bangladesh.

Contact Details:

Mongyeo Marma

Executive Director, Hill Child Home

Phone: +88-0361-62034, Cell: 01715301139

E-mail: mongyeo.childhome@yahoo.com

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ORGANIZATIONAL INFORMATION

- Name: : Hill Child Home
- Address: : Tungkhyang Para, P. O. Bandarban,
Bandarban Hill District, Bangladesh.
- Phone : Tel: +88-0361-62034, Mobil: +88 01715301139
- E-mail : mongyeo.childhome@yahoo.com
- Contact Person : Mongyeo Marma, Executive Director
- Vision : Education for all tribal children of CHT without
any discrimination.
- Mission : Hill Child Home committed to bring about a
positive change toward improving education
status of 3 Hill Districts of Chittagong Hill
Tracts contributing poverty reduction
undertaking education programs like,
establishment of community based
educational institutions, children homes,
awareness raising, advocacy, sponsorship
program, rehabilitation of children with
disability & vulnerability and improvement of
child rights.
- Human Resource : 50 General members, 9 EC members, 4
teachers, 1 care taker, 2 cooks.
- Bank Details : I have a bank account locally at Bandarban
which is not applicable for obtaining
international funding. Therefore, within a week
I am going to open an account in foreign bank
to serve the purpose. I shall inform you just
after opening the same.

PROJECT SUMMARY

Title	Development of Hill Child Home
Location	Tungkhyang Para at Bandarban Sadar of Bandarban Hill District in country Bangladesh.
Duration	3 (Three) years.
Objectives	<p><u>Goal:</u> Children especially poor and who are tribal minorities will have access to a secured and child friendly education environment from where they can peacefully and attentively continue their post primary education.</p> <p><u>Major objectives:</u></p> <ul style="list-style-type: none"> • Project will arrange necessary educational facilities to Children home. • Community people specially parents participation will be ensured forming parents committee and involving parents in hostel management • Children will be supported by the quality education learning materials and recreation materials to raise their interest in their regular lesson. • Hostel teachers and care takers and the members of management committee will be provided with capacity building training so in turn they will be efficient to manage the hostel.
Target group(s)	The beneficiaries of the Project are the tribal students who are orphan, distressed; disabled will have the provision to get admission. In these respect girls, orphan and minority tribal children will get first priority. Children home will have the provision of 70 children of class one to ten to get admission that is seat capacity would be for 70 children.
Estimated results	<ul style="list-style-type: none"> • The victimized Tribal children will have the opportunity to access education facilities from class one to class ten living in a children home getting a child friendly education environment. • Above classes of Children will have the opportunities to set up their mind and physical fitness • Children will have knowledge not only from textbook but also which have potential for employment productivity, literacy, health awareness and employment. • Children's parents will be aware regarding the importance of education of their children. • Participation and involvement of community people in development activities specially in education program will increased • Key stakeholder especially government officials and policy maker will be more attentive regarding the educational need of Chittagong Hill Tracts. • Community people will enable to implement, monitor, evaluate project having their direct participation and involvement. • Above all a model, innovative and replicable children home will be established.
Main activities	<p><u>Children home Development:</u> Recruitment of staff, Formation of Students' Parents Committees, Make more functional Hostel Management Committee, Formation of Hostel construction & maintenance sub committee, Construction of dormitory, dining hall, kitchen, bathrooms and toilets, and install deep tube well, Develop hostel rules and regulation, Enrollment of children, Arrange accommodation, Collection and storage food, Supply of dress, beds, shop etc.</p> <p><u>Community Participation specially Parents Participation:</u> Representation in Hostel Management Committee, Parents Committee, Ensure community contribution, and ensure key stakeholder involvement.</p> <p><u>Supply with necessary materials and equipments:</u> Procurement of teaching materials, sports and recreation materials, Organize regular sports and cultural event</p> <p><u>Capacity Building training:</u> Conduct 10 day capacity building training, Staff orientation/training, Care taking, Regular maintain books of accounts, Staff meeting.</p>

BACK GROUND AND RATIONALE OF THE PROPOSED PROJECT

The project will be located at Tungkhyang Para, Bandarban Sadar of Bandarban Hill District in Bangladesh and cover the most disadvantaged children mainly from the minority tribal community of Chittagong Hill Tracts in Bangladesh. CHT is distinct from other parts of Bangladesh in terms of, geographical location, soil, nature, religious, culture, tradition, life style etc. Most of the lands are hilly, remote and inaccessible. Villages are scattered. It is inhabitant of 12 tribal communities as well as Bengalese.

This region due to militarization, political and communal conflict, and forced settlement of Bengalese, indigenous people obliged to live under poverty line being victims of rights violation.

Tribal communities lost their own heritage, which threaten their existence. Situation obliged them to slowly and steadily losing their language, culture, customs and tradition. Adivasi/tribal minorities have no ability for policy or decision influencing which badly affects day to day life and livelihood. Therefore they are victims of social, political and economic discrimination and injustices. Children and women rights situation is most awful. They are deprived from education, health, nutrition, safe drinking water and sanitation as results they are victims of mortality and morbidity, disability, discrimination.



Hill Child Home at present

As per CARE-International assessment the four key inter-related constrains to livelihood security facing rural households and communities throughout CHT.

These are:

- ❑ Health insecurity- People get sick frequently
- ❑ Education insecurity- Children's attendance and retention in school is very low
- ❑ Food insecurity- including declining access to land, forest products and income from agricultural products
- ❑ Community disenfranchisement – people have no sense of empowerment, resulting in virtually no community initiatives to solve their problems.

(More details about CHT given in our power point presentation)

Education which is the key to success of a nation contributing its overall development is lying in worse position in our CHT. Therefore one of our most significant problems is education insecurity

Situation of CHT is worse than that of other parts of Bangladesh it is more surprised that Bandarban is the worst situation. From the assessment of CARE we can compare the miserable situation:

Education Insecurity: Attendance rates are low and drop out rates are high

Level of education in the CHT is very low: Among the three hill districts, the situation in Bandarban is worst.

No education rate in Bandarban is 75.2% while the rate in Rangamati 55.2% and in Khagrachari is 57.5% respectively.

There are some underlying reasons such as : Discrimination in School, Schools are frequently located far from the villages, Poor infrastructure and facilities, Inadequate numbers of teachers, Teachers do not attend regularly, Poor community participation in school management Girls' education is not encouraged, Women are absent from community affairs. In CHT no education male 45% female 70%, Class V male 30.7% female 13.6%; VI – X male 18.6% female 15.4% and SSC+4.9% male and female 1%. The status of female education is even lower; seven out of every ten women in the CHT have received virtually no education. The situation of tribal minority children is the worst.

Majority among the tribal groups, Chakmas have the highest percentage of educated population at 40.8% while the Marma, Mro, Bawm, Tripura and Tanchnagya have very low rates of literacy that are mostly live in Bandarban.

Very few Jumma children are attending schools regularly. For a variety of reasons, like; demand is low as is the priority placed on educations in general and girls' education in particular. Not only are tribal children not attending school regularly, they are also dropping out of school at early ages. Poverty and low income are contributing cause. Attendance is irregular and drop out rates are high as well due to inadequate supply and accessibility, poor educational infrastructure and facilities, and the low quality of education available. Some of the causes are rooted in cultural and social values and practices, such as undervaluing girls' education, while others are linked to overall context of conflict, discrimination and alienation.

Under the above miserable situation I was strongly encouraged and have established (Mongyeo Marma) in 2006 the Children Home. I got cooperation from some social minded youth and some Buddhist monks. I also got cooperation from the parents of children as well as community people toward establishment of the children home. In the mean time I am trying my label best to get support from local source and able to collect financial support and contribution locally from different sources like; from friends circle, prominent rich men. Thus with my own financial involvement and locally collected donation I was able to construct a dormitory and office and the kitchen. In addition our community people provided some contribution to start another one dormitory especially for the girl children but it is quite insufficient to complete the construction of the same. As we have given priority for admission to the orphans, disabled, and distressed children. Therefore it is very difficult to have support from their parents however we will try to make them understand to contribute as per their ability. Now I am some how running the organization knocking door to door of different rich persons but get response very few of them.



Incomplete Construction of girl dormitory

Therefore the collected amount is quite insufficient and irregular to feed my children. As mention before that the situation of Parents are very poor and they have no livelihood security but they try to provide their contribution according to their capacity that represent their involvement and participation but quite insufficient to provide nutritious food, clothes, beds, quality education, supply of learning and sports materials to our children. Really it is a pathetic and un-desirable scenario when I see that I am unable to provide them food and education materials regularly. In addition when I see their desires and willingness for learning but can do nothing.

Although we are trying hard to run the organization smoothly but we are facing with some problems that are now we are unable to provide coaching, care taking to ensure children education friendly environment. Therefore we need cooperation from kind hearted persons or organizations from abroad. Above all community especially parents can not afford to provide sufficient contribution for their children education and accommodation. On the light of above circumstances, we are submitting the following proposed Project Proposal (request) expecting positive response and in the mean time we assure our best commitment for proper implementation of the same on the basis of previous experience. Our project will address the following broad and underlying causes of problems.

PROBLEM IDENTIFICATION:

Broad core problem:

Children especially poor, orphan and disabled and who are belonging to tribal minority community do not have access to a secured and child friendly education environment from where they can peacefully and attentively continue their education.

Intermediary Problem:

Community people especially parents from tribal minority community are poor and unconscious regarding the importance of child education.

Underlying problems:

1. There is no any ideal hostel at our project area rather than our present existing one.
2. Community people specially parents do not have any participation with any development activities specially in education program
3. Children are not interest to attend government primary school if any as they are not supplied by quality education materials or equipments.
4. Inadequate staff and also have inadequate training facility to provide teaching more efficiently.

PROJECT OBJECTIVE:

Goal:

Children especially poor and who are belonging to tribal minority community will have access to a secured and child friendly education environment from where they can peacefully and attentively continue their primary and secondary education.

Purpose:

- ✚ Poor, orphan, disabled, distressed and underprivileged children's education will be ensured providing with accommodation, food, education, Medicare, recreation and cultural facilities.
- ✚ Community people specially parents will be mobilized and motivated to take necessary action for their children education.

Major objectives/Outputs:

1. Project will arrange accommodation, food, and educational facilities of Hill Child Home for at least 3 years (project duration)
2. Community people specially parents participation will be ensured forming parents committee and involving parents in child home management Committee at 3rd months of project starting.
3. Children will be supported by the quality education learning materials and recreation materials to raise their interest in preparation their regular lesson in class.
4. Hostel teachers and care takers and the members of management committee will be provided with capacity building training so in turn they will be efficient to manage the child home that is to provide coaching to the students, keeping books of accounts, regular supervision, follow-up, monitoring and evaluation and above all reporting to respective authorities and donor.



Girls fetching spring water from quite far distance

MAJOR ACTIVITIES:

The following main activities have been planned to achieve the objectives mentioned above.

1. Children home Development

- 1.1 Recruitment of staff: For proper management and implementation of the proposed project in place of present staff, more qualified and experienced one superintendent, 4 teachers/caretakers and two cooks will be (replaced) appointed by the recruiting Committee of organization as per required qualifications, experience at the beginning of project inception

1.2 Formation of Students' Parents Committees (SPC): The objective of the formation is to organize community people (Male and female) at grassroots level under their own leadership to identify the problems related child home and to undertake self-initiatives to overcome and to provide service organized way. Community will be encouraged to take active participation in decision making process and to help Hostel management providing time to time advice as when needed. *Quarterly meeting* will be held to review the progress of hostel and children



Meeting with parents

1.3 Make more functional Child Home Management Committee: Committee will be given training on role and responsibilities of each members and the organization together with Hostel management for overall supervision and management of respective hostel being accountable to the General Committee. Regular monthly meeting will be held to review the progress of hostel and children.

1.4 Formation of Hostel construction and maintenance sub committee: Management Committee will form a sub-committee that will be responsible for overall construction



Children are taking food in dormitory as they have no dining hall

of the hostel or repairing say, procurement of materials, engagement of necessary labor, and supervision of construction work being accountable to Management Committee (EC). Specially it will construct a dormitory for girls, kitchen, toilet/Bath, dining hall, and install a deep tube well, water supply to ensure safe water for the children under the project.

1.5 Construction of dormitory and install deep tube well, kitchen, dining hall Toilet/Bath etc, committee will construct the above structures under the project within project duration.

- 1.6 Develop hostel rules and regulation: objective of the task is to lead the hostel children as well as its management smoothly and timely. Children will be able to build up their habit to learn how to lead the life accordingly and in disciplinary manner. Besides Hostel will also be able run as per rules and regulation having accountability and transparency.
- 1.7 Enrollment of children: Hostel management will fixed up some criteria to be fitted for enrollment and as per these criteria application will be selected for getting admission of eligible applicants. But seat capacity will always be considered strictly for admission of children. Gender equity will be given priority.
- 1.8 Arrange accommodation: Hostel superintendent will ensured better accommodation for the children at least 3 days before their reaching at hostel and respective care taker will do the needful in this aspect.
- 1.9 Collection and storage food: hostel superintendent will ensure monthly market in advance; he will instruct his Care taker to take necessary measures for procurement. Superintend may take support from the management Committee if needed.
- 1.10 Supply of dress, beds, shop etc: regular basis children will provide with the above articles. Care taker/teacher will be responsible for the task.



Distribution of Clothes

2. Community Participation specially Parents Participation

- 2.1 Representation in Hostel Management Committee: to create the sense among the parents that the responsibility of their child education is their responsibility and it must be done by themselves therefore to ensure their involvement and participation in Hostel Management 3 representatives will be selected from Parents Committee.
- 2.2 Parents Committee: to be involved for the interest of their child education children Parents will be stimulated for formation of a Parents Committee. Here they will discuss regarding the progress of their children and find out the better means of progress. Here they will also discuss how they can sustain the education of their children having their own contribution and involvement. They may give recommendation or suggestion to Hostel management Committee toward progress of education or hostel.
- 2.3 Ensure community contribution: community people will be motivated and mobilized by the respective Parents' Committee to provide contribution in kind or cash for sustaining the program in near future without having donor support from abroad.

2.4 Ensure key stakeholder involvement: to influence and to draw their attention key stakeholders, like local elected representatives, MP, political leaders, traditional leaders, Media, and education department yearly a workshop and two dialogue (with MP, concern Minister) will be held toward sustainability of the program.

3. Supply with necessary materials and equipments:

3.1 Procurement of teaching materials: as per curriculum quality learning and teaching materials will be supplied to the students enable them to learn their lesson without any frustration. Firstly a list would be prepared by the respective hostel teacher and be handed over to hostel superintendent. Superintendent will take necessary measures before to start school.

3.2 Procurement of sports and recreation materials: aiming to create a child friendly environment students will be provided with sports and recreational equipments. Superintendent will take the measure in this respect at the beginning of each year.

3.3 Organize regular sports, cultural & religious event: every day regular sports and religious prayer and at least weekly cultural events shall be organized by the care taker of the Hostel to provide them recreation facilities as well as to develop their cultural & religious mentality.



Children observe both Christian & Buddhist theme

3.4 Organize Annual Study Tour & Prize giving ceremony: To provide with additional knowledge regarding the famous place, events, industries, airport, sea port, or the places with historical significance and also to refresh the students annually a Study Tour will be organized. At the ending of each year a prize giving ceremony will be conducted to inspire sincerity, regularity, study and participation in co-curricular activities.

4. Capacity Building training

4.1 Conduct 10 day capacity building training: to enable the teachers, superintendent, caretaker and members of Hostel Management to manage the hostel efficiently and having accountability and transparency a 10 day training will be provided (to 12 persons: 3staffs + 9 Management Committee members) by a training oriented organization in Chittagong.

4.2 Staff orientation/training: to build up capacity and to provide concept on project among the staff to run the project smoothly 2 day staff orientation/ training will be provided.

- 4.3 Care taking: responsible care takers/teachers will be responsible to ensure each child of hostel whether he is taking regular food, school lesson preparation, participation in game/sports/cultural events. He also regularly inquires regarding the physical and mental health of children. Above all he will treat each child with parental love.
- 4.4 Regular maintain books of accounts: one of the teacher as additional work he will be responsible for maintain all accounts of hostel being accountable to the General Secretary /Executive Director of organization.
- 4.5 Staff meeting: regular monthly meeting will be organized which would be presided over by the ED or in his absence by Joint Secretary where success and failure will find out. And next action plan would be developed on the basis of gained experience.

TIME FRAME

Duration of the project will be 3 years.

Gantt chart

Activities	1 st Year				2 nd Year				3 rd Year			
	1	2	3	4	1	2	3	4	1	2	3	4
Children home Development												
Recruitment of staff:	█											
Formation of Students' Parents Committees (SPC):	█											
Make more functional Hostel Management Committee:	█	█	█	█	█	█	█	█	█	█	█	█
Formation of Hostel construction and maintenance sub committee:	█											
Construction of structures		█										
Develop hostel rules and regulation:	█											
Enrollment of children:	█											
Arrange accommodation:	█											
Collection and storage food:	█	█	█	█	█	█	█	█	█	█	█	█
Supply of dress, beds, shop etc	█	█	█	█	█	█	█	█	█	█	█	█
Community Participation specially Parents Participation												
Representation in Hostel Management Committee:	█											
Parents Committee:	█											
Ensure community contribution:	█	█	█	█	█	█	█	█	█	█	█	█
Ensure key stakeholder involvement:												
Dialogue with MP	█				█				█			
Dialogue with Minister		█				█				█		
Workshop with key stakeholders	█				█				█			
Supply with necessary materials and equipments:												
Procurement of teaching materials:	█				█				█			
Procurement of sports and recreation materials:	█				█				█			
Organize regular sports and cultural event	█	█	█	█	█	█	█	█	█	█	█	█
Organize study tour				█				█				█
Organize prize giving ceremony				█				█				█
Capacity Building training												
Conduct 10 day capacity building training:	█											
Staff orientation/training:	█											
Care taking:	█	█	█	█	█	█	█	█	█	█	█	█
Regular maintain books of accounts:	█	█	█	█	█	█	█	█	█	█	█	█
Staff meeting:	█	█	█	█	█	█	█	█	█	█	█	█

Expected Outcomes of the Project:

1. The orphan, poor, distressed, disabled, and underprivileged tribal community children will have the opportunity to have regular learning facilities from class one to class ten getting a child friendly education environment.
2. Above classes of children will have the opportunities to set up their mind and physical fitness
3. Children under Home will have knowledge not only from textbook but also practical knowledge on potential issues.
4. Children's parents will be aware regarding the importance of education and be more serious to support their children for continuation of their further studies.
5. Gender discrimination will reduce.
6. Participation and involvement of community people in development activities specially in education program will be increased
7. Awareness on health environment will develop.
8. Key stakeholder especially government officials and policy maker will be more attentive regarding the educational need of Chittagong Hill Tracts.
9. Above all a model, innovative and replicable children home will be established.

TARGET BENEFICIARIES/STAKEHOLDER

Target groups:

The beneficiaries of the Project are the tribal students who are orphan, distressed, disabled children will have the provision to get admission. In this respect girls, orphan and minority children will get first priority. Children home will have the provision of 70 children to get admission that is seat capacity will be 70. Orphan and disabled children will be charge no fee for education or accommodation.

Secondary Stakeholders:

Donor, implementing organization, local administration, Government and private organizations, parliament members, political leaders, Upazila council, and other potential persons and organizations will be secondary stakeholders.

Equal participation of men & women in total process and sharing of outcome equally in decision making process

Project will ensure the equal participation of both men and women even some times children and adolescent. In monitoring and evaluation process gender equity will be ensured. But some times women and children may give emphasis as per need of project.

GEOGRAPHIC LOCATION:

The said project will be located at Tungkhiang Para at Bandarban Sadar of Bandarban Hill District in Bangladesh.

PROJECT MANAGEMENT:

4 teachers are responsible to provide regular food, clothing, teaching, supporting for preparation of school task and homework; conducting indoor game and outdoor game, cultural events and recreation facilities, child cleaning, etc and attending monthly staff meeting. Besides that 4 teachers will conduct classes at junior High school under the Hill Child Home. Thus the responsible teacher would be able to provide regular service as when needed. Superintendent will conduct all workshops, review meetings, and supervise all teachers and related staff under him/her being responsible to Executive Director. He/she will collect performance report from all teachers monthly basis. He will submit the

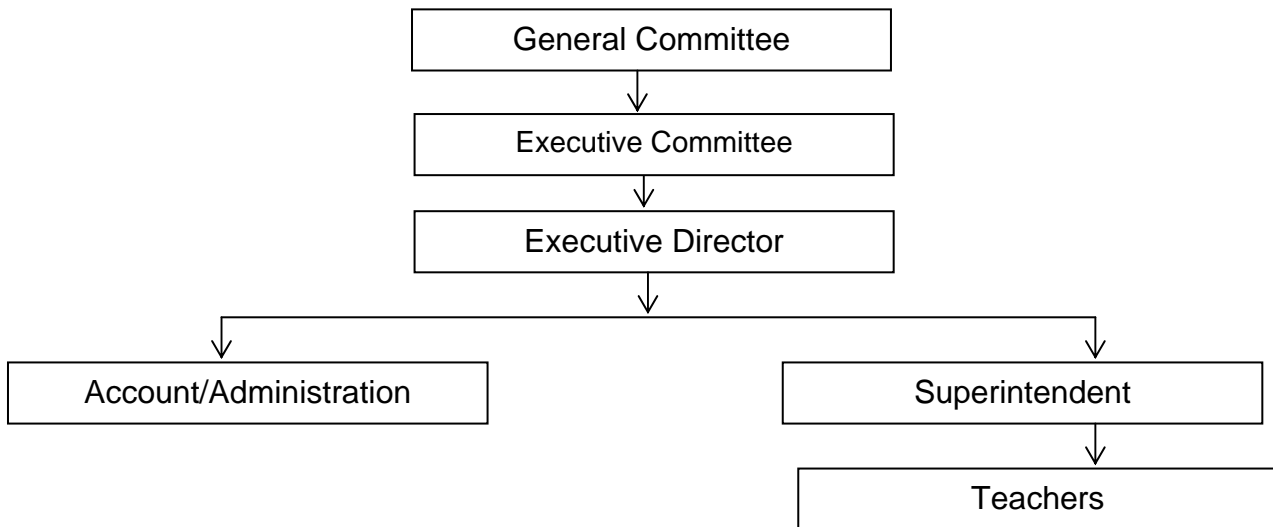


Mr. Mongyeo Marma, Founder & Executive Director with 3 EC members of Hill Child Home

same to ED including his/ her performance report. Superintendent will ensure the accuracy of all activities/performance at hostel by continuous supervision and monitoring toward achieving project goal and objectives. He will organize regular monthly staff meeting and the presence of ED for presiding over in his absence he/she will preside over the meeting to review the performance of project activities as well as staff performance, difficulties, problems faced by and as per findings to take next action plan.

Child home has a general committee and Executive Committee (Management Committee) is elected by General Committee which consists of 9 members and responsible for implementation of organizational activities by General Secretary who is the founder secretary (Mongyeo) and as ex-officio he is Executive Director of the Child home and fully responsible for execute all activities under the organization say; implementation, supervision, monitoring, reporting, as well as staff appointment, making agreement behalf of organization, donor negotiation, and overall administration.

Project Organogram



MONITORING AND EVALUATION SYSTEM

Monitoring:

According to monitoring checklist a monthly monitoring work schedule will be developed. Checklist will be used for every scheduled visit and related report will be prepared accordingly. In order to achieve targeted quantitative and qualitative outputs for proposed project the following monitoring process will be followed and emphasized:

1. Activities monitoring: for both software and hardware, check whether the monthly-targeted activities are done or not done as per respective project action plan sharing in staff monthly meeting, in managerial staff meetings.
2. Process monitoring: proper application of educational (learning and teaching) tools and methodology application and sequential facilitation, by superintendent, teachers during monthly meeting, personal contact, or visit.
3. Output monitoring: monitor whether the planned outputs are achieved jointly by Executive Committee and SPC (Children Parent Committee) sharing with all respective, staff, and stakeholders.

Frequency of monitoring:

- Activities – monthly
- Process – continuously
- Outputs - quarterly

Impact Evaluation:

At the beginning of the project there will be an assessment and one mid-term evaluation will take place at the middle of the project duration and another evaluation that is final evaluation will be done just after completion of the project. Midterm evaluation will help to compare past and present performance and to take next action plan more effective way as participatory learning process by both donor and our implementing organization. Final evaluation may be done by and external evaluator accepted by both our respective donor and our organization. This will try to ensure effective participation of all types of stakeholders as much as possible.

Reporting

- Quarterly, half yearly, and annual progress report (financial & programmatic)
- Annual project evaluation report
- Project completion Report
- Audit Report

PROJECT RESOURCES:

	1 st Year	2 nd Year	3 rd Year	3 years TOTAL
TOTAL BUDGET	4465335	2526090	2495220	9486645
ORGANIZATIONAL CONTRIBUTIONS	792300	592300	592300	1976900
REQUESTED AMOUNT TO DONOR	3673035	1933790	1902920	7509745

Detailed Breakdown enclosed herewith.

FUTURE PLAN FOR SUSTAINABILITY OF CHILD HOME:

Sl.	Program Description	Justification
1.	<u>Fish Culture Development</u> Water (River/ rainy) reservoir will be made providing cross dam/embankment where fish cultivation will be done.	<ul style="list-style-type: none"> • To supply fish to the Child Home • To create revenue income for the Child Home
2.	<u>Horticulture</u> Different Fruits will be cultivated around the Child Home (on 2 acres of land).	<ul style="list-style-type: none"> • To supply fruits to the Child Home • To create revenue income for the Child Home
3.	<u>Poultry & Animal Husbandry</u> Under the child home Livestock development program will be undertaken.	<ul style="list-style-type: none"> • To supply meats to the Child Home • To create revenue income for the Child Home
4.	<u>Agriculture & Vegetable Gardening</u> Necessary lands will be purchased for cultivation of crops and seasonal vegetables.	<ul style="list-style-type: none"> • To supply food and vegetables to the Child Home • To create revenue income for the Child Home



Hill Child Home will follow this model toward sustainability